

Community College of Philadelphia

MEETING MINUTES

Safety Committee

1/18/2012

12:00pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

Committee Members Present:

Charles Schaffner, Al Kristoff, Jim Spiewak,, Harry Moore, Ronald Jackson, Susan Hauck, Agnes Trummer, Denis Michalski, Joan Monroe, Ola Bailey

Guest Present:

Michelle Casciato (AlliedBarton), Ricardo Hilaire (AlliedBarton)

I. Call to Order

-The meeting was called to order at 12:07pm.

II. Attendance/Introductions

III. Minutes Approval

-Incident 696 Typo error

- New business speed bumps “to be” ordered for NERC

-Typo error: incident 690 with “proplems” corrected to problems

-Harry Moore Moved,

-Denis Michalski 2nd

IV. Incident Review

A. 2012-00009 Questions rose if staff member who fell out of chair was injured? Where pictures taken? Was this a 5 leg chair, if not this chair needs to be replaced? Was staff member sitting in the chair properly or was the chair damaged? Security to follow up Jim Spiewak contacted staff member via e-mail no response.

V. Old Business

A. Defensive Driving Class for college drivers

-Offered by AARP to students, seven hour long course held on Saturdays. There is a cost to employees, but will off an insurance discount.

B. Ambulance Waivers

-Tabled until next meeting.

C. Phones for Vans

- Telephones for vans will be in tomorrow, Thursday Jan 19h, 2012

-Question: Harry Moore questions does sports vans need telephones also. Should be

recommended to Athletics department.

D. Cameras and Phones in Pavillion

- Cameras are up and running, also viewable in the pavilion.
- Hallways phones checked on monthly bases.
- Hallways phones in the pavilion needs to be addressed with IT
- Question raised on incidents, can video be viewed and/or saved to attach to incident reports.

E. Air quality Report

- Demolition complete and secured
- Harry Moore to follow up with Gary Bixby

VI. New Business

A. CPR and First Aide

- Offered by professional development. Approx. 30 employees CPR/First Aide certified
- Security Dept. also certified
- Program will be branched to regional campuses also

VII. Adjournment at 12:21pm

- Motion JimSpiewak
- 2nd Harry Moore